



## St Joseph's PSC – Treasurer's Report

Reporting Period: 01 August 2025 – 25 May 2026

### Summary

This report covers PSC financial activity for the 25/36 school year, up to 25<sup>th</sup> May 2026. It is recommended that the next Treasurer report be annexed with a set of accounts that covers the full calendar year up to 31<sup>st</sup> July 2026 as a number of spend and fundraising activities will take place between now and then. **Further, the requirement to have the accounts reviewed by an external party will be fulfilled prior to the next PSC meeting to ensure the full year is covered.**

PSC fundraising and spend plans have been in line with the focus on reducing the cost of the school day. As such, the fundraising activities have been concentrated on one key event per term, as well as ensuring access for all pupils and families by providing free participation and a pay-by-donation approach. We have also continued to purchase end-of-term treats for all pupils at Halloween, Christmas, and Easter, and fund the inflatable slide at the Summer Fair to make it free for all.

The Trim Trail was completed in December 2025, boosted by a community coffee morning held at St Margaret's Hall and a generous donation of £1000 by a St Michael's parishioner. The equipment has been enjoyed by all classes in the school.

The Tesco Blue Token Community Grants scheme vote took place over September – November and we were delighted to place 2<sup>nd</sup> and receive £1000 in funding. Good Vibes Meditation came into school and took each class for meditation workshops, Thinkology returned to build upon the workshops last year, again taking each class for a session. Finally, a yoga teacher came into school during health week and took each class for a yoga session.

Income and spend is outlined in the report below, followed by an overview of planned fundraising events and committed spend.

All figures correct as of 25<sup>th</sup> May 2026

<b>Total Expenditure for 1<sup>st</sup> Aug 25 – 25<sup>th</sup> May 26</b>	<b>£11,975.06</b>
PSC Expenditure	£10,666.50
School spend	£386.85
Charity donations (Daffodil Tea)	£530
Staff Gifts	£160
<b>Total Income for 1<sup>st</sup> Aug 25 – 25<sup>th</sup> May 26</b>	<b>£5270.93</b>
Fundraising income	£3167.93
Donations	£1020
School income	£230
Charity donations (Daffodil tea)	£529
Staff Gifts donations	£160
PSC Account balance	£5145.63
Tesco blue token – allocated to Yoga sessions	-£250
School petty cash	-£199.73
<b>Available PSC spend</b>	<b>£4695.90</b>

## 1. PSC accounts

Date	Income	Expenditure	Notes	Category
	<b>£5,270.93</b>	<b>£11,983.38</b>		
15/08/2025		£15.74	Account service charges (£10.57 charge for paying in cash in June)	Charges
15/09/2025		£4.25	Account service charge	Charges
29/09/2025		£36.46	Mrs Smith interim leaving gift	PSC Spend
13/10/2025	£968.56		Coffee morning income	Fundraising
14/10/2025		£4.25	Account service charge	Charges
27/10/2025		£52.39	Halloween goodie bags for each pupil	PSC Spend
27/10/2025		£14.71	Coffee morning costs (milk etc)	PSC Spend
29/10/2025		£20.50	Tuck shop replenishment for halloween disco	PSC Spend
30/10/2025		£47.81	Replenishment of Health and Wellbeing boxes in classrooms	PSC Spend
30/10/2025		£100.00	Halloween DJ	PSC Spend
Oct-25	£84.00		Payments for halloween disco entrance fee (£3 per child x 28)	Fundraising
Nov-25	£190.00		Payments for Christmas party night	Hold
		£170.00	Returned payments for Christmas party night (Laird family leaving £20 payment as a donation)	Hold
06/11/2025	£287.60		Halloween disco income	Fundraising
06/11/2025	£1,000.00		Donation from Wilson family towards trim trail	Donation
13/11/2025	£125.46		Easy Fundraising dividend	Fundraising
17/11/2025	£1,000.00		Tesco Blue Token grant (Groundwork) for Mental Health workshops	Fundraising
17/11/2025		£4.25	Account service charge	Charges
20/11/2025		£2,305.50	25% deposit for Trim Trail	PSC Spend
24/11/2025		£29.69	Chocolate treats for pupils	PSC Spend
01/12/2025		£64.35	Chocolate treats for pupils	PSC Spend
04/12/2025		£35.38	Tuck shop replenishment for Nativity	PSC Spend
08/12/2025		£6,918.48	75% remaining balance for Trim Trail	PSC Spend
10/12/2025		£18.66	Tea/Coffee replenishment	PSC Spend
12/12/2025		£500.00	Good Vibes Meditation - Tesco grant for mindfulness sessions	PSC Spend
16/12/2025		£14.17	Account service charges (inc charge for paying in cash)	Charges
19/12/2025	£11.20		Ragbag clothing bin dividend	Fundraising
23/12/2025	£44.00		Nativity tuck shop income	Fundraising
12/01/2026		£4.25	Account service charge	Charges
12/02/2026	£60.13		Easy Fundraising dividend	Fundraising
13/02/2026	£20.40		Ragbag clothing bin dividend	Fundraising
16/02/2026		£6.30	Account service charge	Charges

20/02/2026	£69.00		Daffodil tea entry charge - Feb and March payments	Hold
02/03/2026		£250.00	Thinkology workshops - Tesco Blue Token	PSC Spend
05/03/2026	£333.48		Christmas card design commission	Fundraising
17/03/2026		£4.25	Account service charge	Charges
19/03/2026		£107.46	Easter Eggs for all pupils	PSC Spend
19/03/2026		£71.85	Trim trail plastic mats	PSC Spend
19/03/2026		£34.77	Microphone stands	PSC Spend
20/03/2026	£20.00		Ragbag clothing bin dividend	Fundraising
25/03/2026		£19.37	tuck shop replenishment for school show tuckshop	PSC Spend
25/03/2026		£6.70	2 x free-from eggs for pupils	PSC Spend
25/03/2026		£17.43	Chocolate lolly treat for each pupil in school show	PSC Spend
25/03/2026		£14.99	Light tube for sensory room	PSC Spend
31/03/2026	£89.60		Show tuck shop income	Fundraising
31/03/2026	£454.00		Daffodil tea income on the day	Hold
14/04/2026		£4.25	Service charges	Charges
20/04/2026	£160.00		Ms Munroe donations for leaving gift	Hold
30/04/2026		£160.00	Ms Munroe leaving gift - M&S Vouchers	<u>Hold</u>
01/05/2026		£265.00	Strathcarron Hospice Donation - Daffodil Tea	Hold
05/05/2026		£265.00	Target Ovarian Cancer Donation - Daffodil Tea	Hold
18/05/2026		£8.32	Service charges	
18/05/2026	£123.50		Deacon's Court fair stall - adopt a teddy and tombola	Fundraising

## 2. Fundraising sources

The PSC aims to hold one main fundraising event per term, suggested as follows:

Term 1: Coffee Morning and Halloween Disco

Term 2: Christmas party night (and support school in Christmas Fayre)

Term 3: Daffodil Tea – for charity

Term 4: Summer Fair

The PSC will also support the school in its fundraising and social events, for example tea/coffee/bake sale, tombola etc at Christmas Fayre, tuckshop at school show, and so on.

We are actively engaged in applying local funding opportunities e.g. Tesco Blue Tokens and Linlithgow Round Table and searching for other grants.

## 4. Spending commitments

Following on from feedback from the PSC survey and discussions with Mrs McGuigan, the PSC has agreed to fund the bus cost for the whole school end of year trip in June 2026. Cost TBC but expected around £800. Given the rising costs of transport, this is something the PSC may need to budget for going forward.

The recent PSC survey asked for preferences for spend, split was for P1-3 playground equipment and life-skills workshops. No commitment for spend has yet been made.

### Expected planned spending for June 26, and during 26/27 school year

- Whole school trip – transport cost ~£800
- P7 End of year treat (Class of 2026) ~£150
- End -of-term treats – usual Halloween, Christmas and Easter all pupil treats; ~ £300
- Halloween Disco ~ £100 for DJ – usually covered by income from entry fee
- Summer Fair Inflatable ~ £180 – usually covered by income on the day
- Tuck shop replenishment ~ £100
- P7 End of year treats (Class of 2027) – class size dependent ~£100

**Total expected spending for 26/27 = £1730**

Catherine Finnegan

Retiring PSC Treasurer

25<sup>th</sup> May 2026