Minutes

St Joseph’s Primary School PSC

Date | time Monday 15TH January 2018 7pm | Meeting called to order by Chairperson Michelle Galloway

# In Attendance

**Chairperson** – Michelle Galloway **Head Teacher** – Judith McEwan

**Treasurer/ Fundraising Chair-** Vicky Leggett **P7 Teacher** – Susan Mclean

**Social Media Co-Ordinator –** Andrew Munro **School Uniform Rep** **–** Orla Bennett

**Secretary** – Amy Norton

**Parents –**

Karri Byrne

# Apologies

Eimear McKenzie

# Chairperson Update

First and foremost, thank you to all the staff who helped with the Christmas cards and collecting of hamper goods, it was a tight schedule. We do appreciate it.

Amy Norton has taken up the role of the new secretary. Thank you, Amy,

Pupil Equity Fund – will be discussed at next meeting with parent council and an email put out

NSPCC has an online safety talk for parents available. Would it be best doing during school hours, Content concerns on appropriateness ( with children in the building) was raised from Judith McEwan, room was discussed could be held in the GP room if possible, a Friday was agreed to be the best availability during school hours. Date to be confirmed by Mrs McLean

Leavers Hoodies - last year no concerns raised, everything went smoothly. Michelle Galloway is planning on using the same company this year agreed however will look into embroidery company whose details were passed on to Judith McEwan.

# Head teacher Update

Homework policy – Follow up with parents by putting a questionnaire out in circulation, and review feedback. Policy was only reviewed two years ago but will be reviewed and updated.

School Positive Behavior Policy – will be reviewed and updated but we are waiting on WLC updating their policy first and then following on from there. It will be looked at in sections, starting with school charters with pupils. It will be an ongoing review.

New website is very nearly up and running thanks to Susan Mclean, the school blog will feed into that. All policies are to be added to the website. Andrew Munro agreed to set up a school Twitter account.

Capital refresh –

Find out the budget that’s available up until April. The budget was given by WLC to all schools to use for

Sustainable strategies

To go along with Anytime Anywhere learning policy

The responsible user Policy

Policy ICT – charter

Thinking about taking these strategies forward. Replacing smart boards with Promethean Boards which are self-sufficient panels less likely to need replaced and they do not require a projector. Looking at starting from Primary 7 class rooms and working down the school replacing the smart boards.

Hopefully maybe purchasing two Promethean boards and then the PSC can purchase one promethean board. Promethean boards are £2500 each including insulation but we do not know if that includes the Asbestos check (which must be done per room before insulation).

Discussed we could use a slogan to help with the funding or more Promethean boards.

Regional Collaborative - In the consultation process. Brining local authorities together, to identified aspects improvement and share good practice. The information will be also discussed with the children’s committee. It will be a continual process and continual updates.

# Fundraising / Accounts / Treasurer Update

Account currently has £2720.40

Cookbooks made a total profit of £87.50 but is being looked into as PSC think it should have taken in more profit

Christmas cards made a profit of £471.

Raffle made £371 profit. It was discussed maybe next time we could ask father Paul if we could take some raffle tickets to church after mass on a Sunday, he would not be required to do anything.

Glitter ball made £477 but as of yet still to be paid as waiting on invoice from linlithgow Academy which would bring bank total up to £3197.40. Glitter ball was discussed as we did not bring enough in for the amount of work and effort carried out between all schools. 2019 will be the next time the schools come together to raise funds.

Discussed doing some sort of sponsored silence or bounce.

St Joseph’s Disco – Has yet to be confirmed. Date 16th march?? Venue and license to be arranged. Usually it’s in ST Margaret’s hall, Michelle advised scout hall is cheaper to hire but will research facilities and discuss with Vicky Legget. Nearer the time ask parent to help with the running of the disco, maybe sort volunteers into timeslots to help. Discussed purchasing glow sticks for the evening.

# Open issues

School Uniform – No feedback given about uniform samples in the school – that’s good no complaints

School uniform contract was discussed as it’s a current rolling contact and found no need to re-sign a new contact with Marks and Spencer’s but will check with Eimear McKenzie about this.

Fairtrade church meeting – too soon to attend and do not have resources currently to involve Fairtrade in fundraising etc. but will look at it again in the following year.

PSC – meet the team, tie it in with the NSPCC (February??) After NSPCC, we could explain a bit more to parents what the PSC team does and what the PSC team achieves within the school. Give parents the incentive to help, be involved within the PSC.

Slippers for Shelter raised £264

We now have two new after school clubs, handball and a wellbeing; mindfulness

# Next Meeting

Fundraising first in Agenda then Chairperson

# Date of Next Meeting

Monday March 5th, 2018 7pm